



ADDITIONAL / TO FOLLOW AGENDA ITEMS

This is a supplement to the original agenda and includes reports that are additional to the original agenda or which were marked 'to follow'.

NOTTINGHAM CITY COUNCIL

AREA 8 COMMITTEE

Date: Wednesday, 14 February 2018

Time: 6.30 pm

Place: Clifton Cornerstone, Southchurch Drive, Clifton, Nottingham

Governance Officer: Phil Wye **Direct Dial:** 0115 8764637

AGENDA

Pages

13 AREA COMMITTEE COMMUNITY REPRESENTATIVES

3 - 10

The Chair of the Committee has agreed that this item, although not on the agenda, can be considered as a matter of urgency in accordance with Section 100B(4)(b) of the Local Government Act 1972.

This page is intentionally left blank

Area 8 Committee – Bridge, Clifton North & Clifton South – 14 February 2018

Title of paper:	AREA COMMITTEE COMMUNITY REPRESENTATIVES	
Director(s)/ Corporate Director(s):	Andrew Errington Director of Community Protection	Wards affected: Bridge, Clifton North & Clifton South
Report author(s) and contact details:	Heidi May Head of Neighbourhood Management 07983 718859 heidi.may@nottinghamcity.gov.uk Abdul Ghaffar Neighbourhood Development Officer – Bridge Ward 0115 8761319 abdul.ghaffar@nottinghamcity.gov.uk Parbinder Singh 0115 878 6244 Neighbourhood Development Officer – Clifton North parbinder.singh@nottinghamcity.gov.uk Prairie Bryant Neighbourhood Development Officer – Clifton South 0115 878 6243 prairie.bryant@nottinghamcity.gov.uk	
Other colleagues who have provided input:	None	
Date of consultation with Portfolio Holder(s) (if relevant)	N/A	
Relevant Council Plan Strategic Priority:		
Cutting unemployment by a quarter		<input type="checkbox"/>
Cut crime and anti-social behaviour		<input type="checkbox"/>
Ensure more school leavers get a job, training or further education than any other City		<input type="checkbox"/>
Your neighbourhood as clean as the City Centre		<input type="checkbox"/>
Help keep your energy bills down		<input type="checkbox"/>
Good access to public transport		<input type="checkbox"/>
Nottingham has a good mix of housing		<input type="checkbox"/>
Nottingham is a good place to do business, invest and create jobs		<input type="checkbox"/>
Nottingham offers a wide range of leisure activities, parks and sporting events		<input type="checkbox"/>
Support early intervention activities		<input type="checkbox"/>
Deliver effective, value for money services to our citizens		<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users):		
The report invites the Area Committee to formally appoint Community Representatives from the Bridge, Clifton North, and Clifton South Wards onto the Area 8 Committee as required by the Terms of References for the Role of Area Committee Community Representatives. Local organisations are invited annually to nominate a representative to the Area Committee. The role of the community representative and the procedure for accepting nominations is outlined in Appendix 1.		
Recommendation(s):		
1	That the Area Committee formally <i>notes the appointment of</i> Area Committee	

Community Representatives from the Bridge, Clifton North, and Clifton South Wards as highlighted in Appendix 2, to the Area Committee for the municipal year 2017/2018.

1. REASONS FOR RECOMMENDATIONS

- 1.1 The Council's constitution requires Area Committees to formally confirm Community Representatives at the start of the municipal year and encourage citizens living in the ward to become involved in democratic decision making process alongside Councillors.

2. BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 Each year the Area Committee invites nominations from relevant groups and organisations and appoints representatives from the wards. Nominations are attracted from groups that are active in the area, but there is also the need to ensure that the Committee reflects the views of all sectors of its community.
- 2.2 The role of the Community Representatives on an Area Committee has been designed to bring citizens living in the area in question into the democratic decision making process alongside Councillors.
- 2.3 The revised Terms of Reference for the Role of Area Committee Community Representatives include guidance on the selection and the role of the Community Representative and is designed to help achieve reflective representation of the ward.
- 2.4 The Council's constitution requires Area Committees to confirm community representatives at the start of each municipal year, normally a meeting in May and the Neighbourhood Development Officers have been liaising with local community groups in advance of this meeting.
- 2.5 Nomination forms were sent out along with the Terms and References for the Role of Area Committee Representative to groups and organisations on the basis that it provides a geographical representation of the ward.
- 2.6 Completed nomination forms and expression of interest for Community Representatives onto the Area 8 Committee for the municipal year 2017/18 were received from groups and community organisations and these are listed in Appendix 2.

3. OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 None

4. FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY/VAT)

- 4.1 That the Area Committee set aside a small budget for the payment of travel and care costs for Community Representatives

5. RISK MANAGEMENT ISSUES (INCLUDING LEGAL IMPLICATIONS AND CRIME AND DISORDER ACT IMPLICATIONS)

5.1 None

6. EQUALITY IMPACT ASSESSMENT

Not needed (report does not contain proposals or financial decisions)

7. LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

None

8. PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

None

The Role of Community Representatives

- You will be encouraged to act as an ambassador for the Area Committee to help to raise the profile of the work done by the Area Committee.
- You should attend all Area Committee meetings, events, training etc wherever possible.
- If you cannot attend the meetings try to find someone who will cover for you.
- You should represent the views of residents and of your group or community who live and work in the area.
- You will be encouraged and entitled to speak on all items discussed at Area Committee meetings.
- Events and training will be held for you to give you the confidence and knowledge to be actively involved within the Area Committee. We will ask you what training and events you would like.
- You will be invited to put forward items for discussion at the Area Committee meetings. You will need to do this at least 3 weeks before the date of the meeting.
- You will be encouraged to tell us when things are not running well.
- You will find it much easier to fulfill your role if you have read the reports before the meeting and, if possible, had a chance to discuss the report with your community group. Everyone will benefit from this as it allows the community representatives to play a much more active role and makes for a more effective and informed contribution to discussions and debate.
- Most importantly, any relevant information should be passed back to your community group to any local friends, neighbours or colleagues. None of the information made available during the meetings are secret or confidential.
- One of the biggest challenges for the Area Committee is to keep people informed. Your agreement to pass on information, display and distribute any publicity material in community venues and promote involvement in the work of the Area Committee and to take an active role in local community consultations is appreciated.

This page is intentionally left blank

Appendix 2

<u>Organisation</u>	<u>Name</u>
New Meadows Tenants & Residents Association	Isabell Edis (Bridge)
Meadows Association of Diabetics	Terry Regan (Bridge)

This page is intentionally left blank